

Approved

**BOARD OF FINANCE MEETING
SALEM TOWN OFFICE BUILDING
REGULAR MEETING
SEPTEMBER 10, 2009 – 7:30 P.M.**

PRESENT:

Eckart, C.
Freiert, K.
Griggs, J.
Lyden, K. (Alternate)

ABSENT

Preston, G.
Householder, G.
Pech, G. (Alternate)
Weinschenker, W.

CALL TO ORDER: Kevin Freiert, acting Chairman, called the meeting to order at 7:31 p.m.

RECOGNITION OF VISITORS:

James Savalle would like to be added to the Agenda.

SEAT ALTERNATE:

M/S/C (Griggs/Eckart) to seat K. Lyden in place of Bill Weinschenker.

Vote: approved unanimously.

COMMUNICATIONS:

Kevin Freiert informed the BOF that Marcia Marien from Marien and Company would like to make a presentation at the October 8th BOF meeting. This presentation will be 90 minutes long.

Greg Preston sent an email saying he would not be at tonight's meeting.

ADDITIONS TO THE AGENDA:

- Janet Griggs made a motion to add James Savalle, Chief of the Garden Lake Fire Company, to the agenda as GLVFC Ambulance Repairs, # 6A

AGENDA:

1. APPROVAL OF MINUTES: August 13, 2009 - Regular Meeting

M/S/C (Griggs/Lyden) to approve the minutes of the regular meeting of August 13, 2009 as presented.

Yes: (3), Eckart, Freiert, Griggs

No: (0)

Abstaining: (1) Lyden

Motion Carried

APPROVAL OF MINUTES: August 27, 2009 - Special Meeting

On page 3 of the special meeting minutes, within the motion, change the word from except to accept and expend...

M/S/C (Griggs/Lyden) to approve the minutes of the Salem Board of Finance Special Meeting of August 27, 2009 as amended.

Vote: approved unanimously.

2.) TREASURER'S REPORTS - Packet included with minutes.

So far the 2009/2010 revenues are right where the town has been over the past years.

The 2008/2009 budget year has been closed. The unaudited expenditures at the end of the year were \$14,479,719. K. Siebert expects the town to return \$287,108 to the General Fund.

3.) PUBLIC COMMENTS - N/A

4.) SELECTMAN REPORT

First Selectman R. Ross is out of town. No Selectman's report.

5). MULTI-PURPOSE PATH: GRANT APPLICATION (HANDOUT WITH MINUTES)

S. Spang informed the BOF that she has applied for a Recreation Trail Grant administrated by the State DEP, for the multipurpose path. The total amount of this request is \$57,359.86. This is the same type of grant that she applied for before. The grant requires a 20% town match, \$11,472, and the grant amount will be \$45,888. The time frame for this grant would be October thru December the state will review the applications, December thru March for the approval stage and the release of funds, in the winter of 2010. Clarification as to when the grant money will be received, if approved, needs to be researched.

6). SALEM VOLUNTEER FIRE CO

1. Gene Maiorano, SVF Chief, informed the BOF that a valve broke on the 1991 tanker. It is a 4 inch pump valve. This is an American La France pump valve. Since American La France is having financial problems, the fire company is contracting with Shipman to install an electrical motor. This repair will cost between \$6,000- \$6,500. This expense will be applied to the SVF equipment maintenance line. G. Maiorano also informed the Board that he recently spent \$1,000 on repair of their truck's carburetor. His large equipment budget line is overspent. He is not asking for any additional money at this time, but wanted the Board to realize that things will be tight and he may need to ask for additional funds during this budget year.
2. He also wanted to remind the Board that his budget was reduced compared to last year's budget
3. G. Mariorano wanted to go on record to say that he believes that there should be a line item in the budget to address these unexpected repairs.

6A). GARDEN LAKE VOLUNTEER FIRE CO.

J. Savalle spoke to the BOF about repairs to the ambulance. The air conditioning in the back of the ambulance needed repair along with other small repairs totaling \$4,000. His equipment repair line is also overspent.

He informed the Board of Finance of corrosion that exists on the ambulance due to not being prepped properly. The ambulance is an American La France product. He has tried to get this resolved with American La France and 5 Star with little success. He has been working with the Attorney General for the last 3 months trying to resolve this issue.

J. Savalle also spoke about his displeasure with the way the BOF wants to handle salary for the EMT/Maintainers that are filling in for the employee on FMLA. This is currently being expended from his stipend line. He will need to come before the BOF for more money for the stipend line in April or May of 2010.

He also informed the BOF that he has applied for a grant in the amount of \$390,000. to replace his 1989 tanker. The grant will require at least a 10-20% match.

7). AUDITOR'S QUESTIONNAIRE ON FRAUD.

K. Freiert asked the Board members that were present to please fill out the form from Marien & Company, that they have in their packets, before they leave tonight and give them to Virginia.

M/S/C (Eckart/Griggs) to adjourn at 8:10 p.m.

Vote: Approved Unanimously.

Virginia Casey
Recording Secretary, BOF